

CAREERS NEWSLETTER

OCTOBER/NOVEMBER 2022 - EDITION 17



WELCOME

Welcome to the next edition of our Careers Newsletter for the 2022/2023 academic year! We hope we are meeting our aim to provide you with careers support and guidance while you are with us and beyond.

Here at NCATI we are keen that you can access all the Careers Education, Advice, Information and Guidance (CEAIG) that you need to plan your development and future with us or in the workplace.

If you would like to see anything in a future edition, please email careers@ncati.ac.uk with your suggestions.

If you are an apprentice, some of the content may be of interest to your employer – so please feel free to share.

WHAT WE DO

- **1:1 appointments** to discuss specific areas of guidance required
- **Curriculum session delivery** planned with the curriculum staff.
- **Small group careers workshops** on a range of areas like CVs, applications and interviews.
- **Career planning**
- **Drop in sessions**
- **Remote appointments**
- **Support to find employment**

CAREERS CONTACTS

NCATI Careers Officer (Doncaster Campus)

Emma Nettleship

emma.nettleship@ncati.ac.uk;

01302 540259

Doncaster Campus Room 133

WE ARE OPEN

Birmingham Campus (Remote Guidance Only)

Remote Monday - Friday
9.00am - 3.00pm

Doncaster Campus (Room 133)

Onsite Monday & Tuesday
9.00am - 3.00pm

Remote Wednesday - Friday
9.00am - 3.00pm

WHERE TO FIND CAREERS SUPPORT

- **Campus office** Doncaster Room 133
- **Canvas** (NCATI learner portal) under the Careers & Employability section
- **Careers notice boards** in Birmingham reception area & Doncaster first floor atrium
- **Digital display screens** at both campuses
- **NCATI website, Careers page (with dedicated parents and employers information)**
- **This newsletter!**

THINGS TO DO

- Write/update your CV
- Send your CV to the Careers Team for guidance and checking
- Notify the Careers Team if you want an industry mentor and in which specialisms
- Notify the Careers Team about work experience specialisms and locations you would like
- If you are nearing your EPA please book an Exit Interview with your Apprenticeship Officer.

If you would like any further information, please don't hesitate to contact us on:

☎ 0330 120 0375

✉ enquiries@ncati.ac.uk

🌐 ncati.ac.uk

PRE-WARNING

- L6 learners; Search for Graduate Programmes with employers as you will need to apply for most between September and December '23.
- Search for Apprenticeship vacancies; there are more around from September '22 – March '23 than at other times of year. Register on [Find an apprenticeship - GOV.UK \(www.gov.uk\)](https://www.gov.uk) and directly on employer websites for alerts/twice weekly checking, if you have not already done so.

EVENTS

<https://www.eventbrite.co.uk/>

Add filters: 'rail' 'engineering' 'Free' 'this month'

Nov 02 The Graduate & Apprentice Engineer Show

[The Graduate & Apprentice Engineer Show Tickets, Wed 2 Nov 2022 at 09:30 | Eventbrite](#)

Nov 02 Inclusive Rail: LGBTQ+ Mental Health
[Inclusive Rail: LGBTQ+ Mental Health Tickets, Wed 2 Nov 2022 at 11:30 | Eventbrite](#)

Nov 03 Secure your Dream Job in times of Uncertainty
[Secure your Dream Job in times of Uncertainty Tickets, Thu, Nov 3, 2022 at 12:00 PM | Eventbrite](#)

Nov 07 Project Leadership in Engineering – Not Just Project Management
[Project Leadership in Engineering – Not Just Project Management Tickets, Mon, 7 Nov 2022 at 12:00 PM | Eventbrite](#)

Nov 16 University Campus Doncaster Information Event
[University Campus Doncaster Information Event Tickets, Wed 16 Nov 2022 at 17:00 | Eventbrite](#)

Nov 19 The Career Starter Pack
[The Career Starter Pack Tickets, Sat 19 Nov 2022 at 12:00 | Eventbrite](#)

Nov 30 Aston University Engineering Taster Session

[Aston University Engineering Taster Session Tickets, Wed 30 Nov 2022 at 12:30 | Eventbrite](#)

MULTIPLE DATES Future Makers Show
[Future Makers Show Tickets, Multiple Dates | Eventbrite](#)

UoB Online Free Courses

<https://www.birmingham.ac.uk/postgraduate/courses/moocs/index.aspx>

Sheffield University Online Free Courses

<https://www.sheffield.ac.uk/online-learning/futurelearn>

UoB Distance Learning Courses

<https://www.birmingham.ac.uk/postgraduate/courses/distance/listing.aspx>

KEY DATES

September '22; UCAS course search tool is live
September '22; Apply online via UCAS and receive 'equal consideration'

5 January '23; 1st application deadline, 'equal consideration' ends.

February '23; UCAS 'Extra' opens. If you have not had an offer you can apply for another university course.

February '23; Apply for course funding via Student Finance England

18 May '23; Universities offer places applied for under 'equal consideration'

June '23; Deadline to accept offers

30 June '23; Late offer deadline

30 June '23; 'Clearing' opens

July '23; BTEC results released

30 June '23; UCAS application closes

August '23; A Level results day

WHAT'S ON

What to look at on 'Canvas – Careers and Employability' to support you. This often links to 'Things to Do.'

Graduate Recruitment and Assessment Centres

This will help you to understand what employers' graduate recruitment processes 'look like' and also help you to prepare for higher intensity application and interview processes for roles with a degree qualification.

Mentoring and Work Experience

So that you know what our offer is, your role and a mentor's role. Suitable for all of you on full time programmes.

How to create a CV and cover letter

A robust CV is useful for all industry employment or progression with your existing employer, applying for apprenticeships and forms a basis for UCAS application for degree programmes and Level 4 Cert HE at NCATI. Suitable for all learners.

Why HE?

Useful for Level 3 BTEC learners if you are not sure if you want to carry on in an education setting or look for employment after your Level 3 BTEC.

How to choose the right degree

Are you a Level 3 learner who doesn't know which degree to choose once your course finishes? Let this support help you make some decisions to suit you.

HE Personal Statements

A must for anyone thinking about applying for a degree course or Level 4 Cert HE. You will need to submit a personal statement to UCAS to apply for your place.

HE Finance and other funding.

Most HE courses will need funding to pay for the course. Let this support bust the myths you have heard about how degree courses are paid for – and paid back! Helpful for any learners applying for degree courses.

USEFUL LINKS

- To source higher-level apprenticeships <https://www.gov.uk/apply-apprenticeship>
- To look at for employment opportunities <https://www.railwaypeople.com/>
- Uni taster days and support <https://www.unitasterdays.com/search.aspx?PG=3&SID=8&SFID=5&Sort=D>

Sheffield Hallam University Links

- Engineering Department Facilities Video <https://youtu.be/icZQlcnK-8Y>
- 'Visit Us' page where all SHU open days and Higher Degree Apprenticeships events will be advertised and you are able to sign up to attend <https://www.shu.ac.uk/visit-us>
- SHU Higher Degree Apprenticeships Page <https://www.shu.ac.uk/business/training-and-development/degree-apprenticeships>
- SHU Engineering Degrees <https://www.shu.ac.uk/courses/engineering>
- Application support videos and 'how to' on UCAS and personal statements, finance, student life, HDAs etc. <https://www.shu.ac.uk/about-us/schools-and-community-outreach/student-resources>
- <https://www.shu.ac.uk/about-us/schools-and-community-outreach/teacher-resources/applicant-support-sessions>
- Two videos from current students in engineering talking about their pathway to the degree and placements (these are particularly relevant for any female students) https://www.youtube.com/watch?v=rJfcDH1PA_k&t=188s , <https://www.youtube.com/watch?v=063hlZ-6mSU&t=1s>
- Online learning opportunities using [The Skills Toolkit](#)

- Lots of resources to connect you to employers
<https://learnliveuk.com/careers/>

Sheffield Hallam University Virtual Open Days
(Undergraduate and Postgraduate)
<https://www.shu.ac.uk/visit-us>

University of Birmingham Links

- University of Birmingham Virtual Open Days
<https://www.birmingham.ac.uk/undergraduate/visit/opendays/booking-form/Book-your-place-at-Open-Day.aspx>
- University of Birmingham College of Engineering Open Days
<https://www.birmingham.ac.uk/undergraduate/visit/opendays/virtual-open-days-2020/vod-eps.aspx>

TAKE A LOOK! Are you:

Thinking about applying for university or Level 4 courses?

Check out Canvas and the Careers and Employability section for information on:

- Writing a Personal Statement
- Writing or updating your CV for HE courses or employment

Thinking about applying for apprenticeships?

Register on <https://www.gov.uk/apply-apprenticeship>. See what's available using the drop-down menus to tailor your search

Looking for Graduate opportunities?

Check out the guidance on Canvas and the Rail Delivery Group;
www.raildeliverygroup.com/about-us/careers/ways-into-rail/railway-eng-grad-scheme.

Thinking about employment in a workplace?

Take a look at Canvas 'Careers and Employability', where there is guidance and support on different job roles/case studies, available careers in rail and engineering, what

employers want from their employees, what employers and employees should expect, how to use social media and using the hidden jobs market to find that job!

It might also be that time for you all to think about **how to use your money** in the best way and how to budget, especially if you will be living on a student's budget or wage – take a look at our 'Money Matters' support in Canvas 'Careers and Employability' (2 parts).

DON'T FORGET TO CHECK RAIL COMPANY WEBSITES/VACANCIES OR DEDICATED PAGES

NCATI COLLEGE ALUMNI

Once you have left NCATI we invite you to become NCATI College Alumni.

We will take your details and send you information about NCATI events and invite you to attend these to support the College. You are under no obligation to attend but we would like to keep you informed. Who knows...we may contact you to come into College to Guest Lecture for our future learners!

If you would like to be College Alumni please contact the Careers Team or Learner Experience to leave your name and personal email and phone details.

If you would like to maintain your access to Canvas 'Careers and Employability' for announcements, job opportunities and careers support, please contact enquiries@ncati.ac.uk to attach your personal email to your Canvas account.

The Careers Newsletters are uploaded to the website, so you can still access these via www.ncati.ac.uk/careers-programme

LABOUR MARKET INFORMATION (LMI)

Labour market information is always useful to give an insight about what is happening in the

labour market – what industries and job roles have most vacancies, where there has been a downturn in employment etc. This can help you target your job search to more specific areas.

- Which jobs are likely to be easiest or hardest to find in your area.
- Which are the big employers in different areas and which ones have jobs on offer
- What skills employers are looking for and which are in short supply
- How much you can expect to be paid in specific jobs
- What working conditions are like
- What qualifications will be most helpful if you want a certain career
- What the jobs of the future might look like and which jobs might disappear

Mechanical Engineer

Starting Salary £22,106
UK Average Annual Pay £35,000
Hours/Week 40 hours
Hourly Pay £18

50.3% of the workforce is projected to retire, creating 3,500 job openings

Civil Engineer

Weekly Pay £790
Annual Pay £41,080
Hours/Week 38 hours
Hourly Pay £21

The workforce is projected to grow by 5.1% over the period to 2027, creating 4,400 jobs. In the same period, 39.9% of the workforce is projected to retire, creating 34,700 job openings

http://www.lmiforall.org.uk/explore_lm/

VOLUNTEERS NEEDED!

We are looking for learners on any courses, including apprenticeships and alumni, to support us as ‘Student Guides’ giving tours of the campus and chatting to potential applicants and their families at our next open days.

Birmingham:

Wednesday 9th November 22 1.00pm - 5.00pm

Doncaster:

Friday 11th November 22 1.00pm- 5.00pm

Contact emma.nettleship@ncati.ac.uk to volunteer!

QUOTE OF THE MONTH

“Find out what you like doing best and get someone to pay you for doing it.”

Katharine Whitehorn

AND ON THAT NOTE...

For some of you, this will be the first time that you read the Careers Newsletter at NCATI as you are beginning the next exciting stage of your life and career.

On behalf of all staff at NCATI we would like to welcome you to NCATI and thank you for the time and effort you will be displaying at college.

We look forward to enjoying your company and seeing you develop your unique, amazing, varied characters!

The NCATI Staff Team

